



## U.S. EMBASSY TEGUCIGALPA IMMIGRANT VISA INTERVIEW SPECIAL REQUIREMENTS

All Immigrant Visa applicants must appear for their interview with complete documentation. Please note that this list of documents is more extensive than what is required by NVC to schedule an appointment.

**All applicants are required to bring the following documents to their interview** (each document is explained in more detail starting on page 3):

- ☐ Passport valid for at least six months after visa approval
- ☐ Two passport/visa photos
- ☐ Fill out Form DS-260 (application for visa)
- ☐ Processing fee for each applicant if not already paid at NVC is \$325.
- ☐ Birth Certificate - Certified copy of your record from the Book of Births.
- ☐ Marriage Certificate - Certified copy of your record from the Book of Marriages.
- ☐ Divorce Decree - Certified copy of your record from Book of Marriage with Divorce note, if applicable
- ☐ Affidavit of Support from the Petitioner
- ☐ Affidavit of Support from a Joint Sponsor, if necessary
- ☐ Affidavit of Support I-864W (Exemption Form) for applicants under 18 years
- ☐ Police certificate issued by the Dirección Policial de Investigaciones (DPI)- Tegucigalpa) – required for all applicants over the age of 16 (original).
- ☐ Proof of the relationship between the Beneficiary and Petitioner (photos, remittances)
- ☐ Medical Exams.
- ☐ For applicants who have lived in the United States, additional documents are required – see below.

**Note that no one can assure you in advance that the visa will be issued.** The approved petition does not mean that a visa will automatically be issued. It is the purpose of the visa interview to determine whether the applicant is eligible under U.S. law to receive the visa.

Approved visas are delivered via Cargo Expreso approximately 5-6 business days after approval. **Do not make plans to depart Honduras or buy plane tickets before you receive your visa.**



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### **CARGO EXPRESO**

Please also note that all immigrant visa applicants must register with Cargo Expreso prior to their visa interview. Scheduling and delivery of documents for all Immigrant Visas and Non-Immigrant Visas will be handled by Cargo Expreso through the Call Center. If your visa is approved, it will be sent to the Cargo Expreso Office that you selected. Please allow 5 to 6 business days to receive your visa after the visa is approved. In rare cases, it may take slightly longer to receive your visa.

In order to create a profile to receive an approved visa, you must contact the Call Center at:

Teléfono en Honduras/Telephone from Honduras: (504) 2231-3120

Teléfono en los Estados Unidos/Telephone from the US: (703) 745-5478

Website: [www.ustraveldocs.com/hn](http://www.ustraveldocs.com/hn)

Email: [support-honduras@ustraveldocs.com](mailto:support-honduras@ustraveldocs.com)

- **If you have been contacted by NVC and instructed that your immigrant visa appointment has been scheduled:** You must create a Cargo Expreso profile before you attend your immigrant visa appointment. Please follow the instructions above.
- **If you have already had your immigrant visa interview and were informed that your visa is APPROVED:** If the visa is approved, you will be notified in person at the time of the interview, by email, or by phone by the Embassy. You must have a Cargo Expreso profile with an agency location chosen in order to receive your passport and visa – if you have not already created a profile, you must follow the instructions above to create your profile.
- **If you are RESCHEDULING an Immigrant Visa Appointment:** Contact the Immigrant Visa Section by email at [tgiv@state.gov](mailto:tgiv@state.gov) in order to verify if you qualify for rescheduling. You will receive a confirmation email, with instructions about continuing with this process. It may take 1-3 months before an appointment time is available, depending on availability.

**Note:** Applicants whose cases are scheduled by NVC do not need to contact the Call Center unless they need to reschedule their cases. Only applicants who wish to reschedule their interview will need to request an interview date through the Call Center.

### **Specific Document Requirements**

1. **PASSPORT:** Make sure that there are no errors in your passport – check your name, date of birth, etc. Please note that Honduran law requires that your passport have six months validity remaining after your visa approval date. If you have less than 6 months validity left on your passport when your visa is issued, you will be required to get a new passport and new medical exam before you can leave the country. If your passport has less than one-year validity, it is generally a good idea to request a new passport.



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2. **VISA PHOTOS:** The photos must show your full face, looking directly at the camera, centered in the photograph, with a white background, no border and without sunglasses or glasses. The face should cover 50% of the photograph area, and the ears should be clearly visible. The photo should be two inches by two inches (approximately 50 mm X 50 mm).
3. **FORM DS-260:** The DS-260 can be found at the following link: <https://ceac.state.gov/iv/>. This form must be filled in completely and accurately. To fill in the form on line, you will need a personal email address, the case number, and the “Invoice ID” number, which you can get by dialing (603) 334-0700 or by writing an email to [NVCinquiry@state.gov](mailto:NVCinquiry@state.gov). For cases which do not have an Invoice ID from the National Visa Center (NVC), because the petition was filed outside the United States, you can use the beneficiary’s date of birth using the following format DDMMYYYY instead of the NVC receipt number to fill in the DS-260. Each applicant must fill in the form completely and accurately and present the confirmation sheet on the day of the interview. Errors or misrepresentations on this form may cause your interview to be delayed or rescheduled.
4. **PROCESSING FEE:** This fee is non-refundable. All Immigrant Visa payments are made at the National Visa Center. In rare cases, you need to pay at the U.S. Embassy, and may pay in dollars or the equivalent in Lempiras. Each applicant must pay the fee. The fee for family-based petitions is \$325 per person.
5. **BIRTH CERTIFICATE – CERTIFIED COPY OF YOUR RECORD FROM THE BOOK OF BIRTHS.** We require a **certified copy of your record from the book of births** for all applicants from the Registro Nacional de las Personas (RNP) where the birth was registered. **This document is required for ALL beneficiaries.** In the case of **step-relationships**, the biological parent of the beneficiary must also submit a **certified copy of the book of births**.
6. **MARRIAGE CERTIFICATE:** If the relationship between the petition and beneficiary is based on a marriage relationship (husband-wife, or stepparent-stepchild), you must bring a marriage certificate to the interview. For marriages in the United States, bring a certified copy of your marriage certificate. For marriages in Honduras, we only accept a certified copy of your record from the book of marriages.
7. **DIVORCE DECREES:** If the relationship between the petitioner and beneficiary is based on a marriage relationship, and either party has been divorced, you must bring all divorce decrees to the interview. For divorces in the United States, bring a certified copy of the final judgment of divorce. For divorces in Honduras, we only accept the certified copy of your record from the book of marriages with divorce note from the Registro Nacional de las Personas (RNP). Please note that under Honduran law, divorces are final as of the date of the inscription; a divorce sentence is not proof of a final divorce.

**Note:** Some folios may be handwritten depending on the year the applicant was born and on the RNP office where the document is requested.



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8. **AFFIDAVIT OF SUPPORT FROM THE PETITIONER:** Form I-864 must be signed by the petitioner and the petitioner must include the most recent year's federal tax return and W2 forms. If the petitioner did not pay U.S. taxes, they must attach a signed letter explaining why they did not pay U.S. taxes, but they are still required to complete the I-864. If the I-864 includes income from more than one person, each contributing household member must complete and sign Form I-864A and attach it to the original form.
9. **AFFIDAVIT OF SUPPORT FROM JOINT SPONSOR:** If the petitioner does not earn enough income to support the beneficiary and all derivatives at 125% of the U.S. poverty guidelines, a second sponsor will need to complete and sign another Form I-864. The joint sponsor should also provide proof of their legal status and their most recent federal income tax return. If the I-864 includes income from more than one person, each contributing household member must complete and sign Form I-864A and attach it to the original form.
10. **POLICE CERTIFICATE:** All applicants over the age of 16 must present a Honduran police certificate issued by the Dirección Policial de Investigaciones (D.P.I.) We only accept police certificates from the D.P.I. in Tegucigalpa. You can obtain this document at: Dirección Policial de Investigaciones (DPI) Building "UNPH", Sector Sur, Anillo Periférico, antes de la entrada a la Col. Cañada, Frente a las bodegas de Walmart y frente a UTH, Tegucigalpa, D.C. Teléfonos 2246-5789; 2246-5797, Office hours: Monday thru Friday 8:00 to 12:00 and 1:00 to 4:00 pm. Additionally, you must obtain police certificates from any countries in which you have resided for 6 months or more after the age of 16.
- Applicants who have been arrested for any reason, in any country, must submit all criminal records, including court proceedings and decrees of final disposition on their case.
11. **PROOF OF RELATIONSHIP:** Because civil documents in Honduras are not always reliable, we request additional evidence of your relationship with the person who filed the petition for you. **We are far more likely to approve your visa if you bring evidence of your relationship.** While it is not required, it is helpful to have both the petitioner and applicant at the interview. We cannot view photos or messages on a cell phone; all proof of relationship must be printed.

Examples of evidence of relationship include:

**If your petition is based upon a MARRIAGE or FIANCÉ relationship:**

- Birth certificates of children you have together.
- Photos of you and your spouse/fiancé at different stages of your relationship, i.e. vacations, wedding, family photos.
- Receipts from money sent to you by your spouse/fiancé.
- Letters/emails/messages exchanged between you and your spouse/fiancé.
- Proof of visits and phone calls.



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**If your petition is based upon a PARENT/CHILD or SIBLING relationship** (with the petitioner or the biological parent in the case of a step-relationship):

- Family photos with the applicant and petitioner at different ages; especially before the petitioner left Honduras (it is helpful if you label photos with the names of people in the photo and approximate dates).
- The original yellow birth registration card issued when the birth was registered.
- Letters/emails/messages exchanged between the applicant and petitioner.
- Vaccination/growth certificate.

These are simply examples of ways to prove your relationship. Please bring any documentation and evidence you have that you think might be helpful.

Please note that one way to prove a biological relationship is with DNA testing. DNA testing is optional. In some cases, if there is insufficient proof of relationship, DNA testing can be useful to prove the existence of a biological relationship. **Please note that DNA collection abroad is only valid if it takes place at the U.S. Embassy in Tegucigalpa.** Do not schedule DNA testing without contacting the U.S. Embassy first. You will be provided with more information about DNA testing at your interview if this option is pertinent to your case. It is usually best to wait until after your interview to decide whether DNA testing is a good option in your case. If you are interested in DNA testing, please email the Embassy at [tggdna@state.gov](mailto:tggdna@state.gov).

- 12. MEDICAL EXAM:** Each Immigrant Visa applicant and Fiancé (K) Visa applicant, including children of any age, must undergo a medical examination. All applicants must present completed medical exams in a sealed envelope at the time of their immigrant visa interview. **Do not open this envelope under any circumstance.** We will not issue a visa without a medical exam.

Please note that all applicants between 2 and 14 years of age are now required to take a tuberculin skin test (PPD test) at least four days prior to their Immigrant Visa appointment. The PPD test results must be reviewed by a panel physician 48-72 hours after the skin test's administration, and in some cases children may need follow-up chest X-rays. As a result, applicants should plan to have their medical exam at least four days prior to their Immigrant Visa interview.

**NOTE:** All visa applicants undergoing a medical exam, 15 years of age or older, are required to be tested for gonorrhea. Applicants must contact the physician at least four days in advance of their prospective medical exam date. The physician will give you instructions on procedures you need to follow for your medical exam.

You may select any one of the doctors listed below; they all charge the same prices. Please note that each physician will have their own office hours and office procedures. **For specific questions about your medical exam, including what documents to bring, please contact the physician directly.**



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Each applicant must present to the examining physician:

1. Valid Passport (at least one year validity) and a copy. Please make sure that your name, date of birth, sex, and expiration date shown on your passport are correct.
2. Five Photographs ID size (color photos on a white background).
3. Vaccination card. Please make sure it is current. U.S. law requires certain vaccinations depending on the age and sex of the applicant. If you cannot provide a current, original, and valid vaccination card to the physician, you will need to pay for all of the required vaccinations.
4. Your case number that begins with TGG.
5. On a White sheet of paper list the following information:
  - a. Current home address in Honduras.
  - b. Address in the U.S. where you plan to reside.
  - c. Contact email.
  - d. If the patient is female and has had children: date of birth of all children.
6. Date of previous surgeries

The medical examination is generally valid for 6 months, but for those with certain medical conditions, the validity period is 3 months. You will have to repeat your medical examination if you do not complete the visa process before your medical examination expires, or if you change your passport after you have undergone your medical examination.

Please schedule your medical exam with any one of the following four physicians:

Doctor	Address	Tel.	Business Hours
<b>Dra. Elisa Carrasco</b>	Hospital Honduras Medical Center, 2nd Floor, office #2403. Colonia Las Minitas Ave. Juan Lindo, Tegucigalpa, D.C. Email: <a href="mailto:clinicadracarrasco@yahoo.com">clinicadracarrasco@yahoo.com</a>	2280-1373; 2280-1296 Cel. 9603-3142 - Calls and whatsapp.	MON - FRI 8:00am-12:00pm; 2:00pm -5:00pm
<b>Dra. Claudia Bravo</b>	Hospital Honduras Medical Center, Sixth Floor, Colonia Las Minitas Ave. Juan Lindo, Tegucigalpa, D.C. Email: <a href="mailto:clincatencionintegral@gmail.com">clincatencionintegral@gmail.com</a>	2280-1376; 2280-1377; 9449-6247; 8833-0285	MON - FRI 7:00am -5:00pm
<b>Dr. Fernando Valerio</b>	Hospital CEMESA Consultorio 351, Blvd del Sur, Col. Altamira, San Pedro Sula	2516-0223; 3199-0109; 9641-9846;	MON - FRI 8:00am-12:00pm; 2:00pm – 6:00pm

**Prices:** General Exam Lps. 1,000.00 (Doctor's fee). The total cost of the medical exam which includes tests and vaccines can reach up to Lps. 23,000. Depending on your medical condition.



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- 13. APPLICANTS WHO HAVE LIVED IN THE UNITED STATES OR ENTERED THE UNITED STATES WITHOUT PERMISSION:** Applicants who have lived in the United States or have been detained or deported from the United States at any time must submit all documents relating to their immigration proceedings, including deportation orders, voluntary departure orders, verification of departure documents, proof of date of return to Honduras, and immigration court proceedings. Applicants, who have been in the United States illegally and were granted Temporary Protected Status (TPS), political asylum, Deferred Action for Childhood Arrivals, or any other authorization to remain in the U.S., must submit all applications, any approval or denial documents, and cards issued to the applicant. Claims of lawful presence in the U.S. will not be acknowledged without complete documentation – the burden of proof of legal status in the U.S. is on the applicant. Similarly, the burden of proving voluntary departure from the U.S. is on the applicant.